

Community Sponsorship Scheme

Driving Policy

It is common for groups to offer families lifts to appointments for an initial period following their arrival in the UK.

Families in areas with limited public transport may need this support for longer.

Some families may have health or disability needs that warrant further lifts from time to time.

When considering this, please bear in mind the objective of the scheme, which is to encourage and empower families to manage their own transport and other needs as soon as possible.

What Steps Are Needed First?

1. Complete a **[Lead Sponsor]** Driving Form including details of your vehicle, MOT and insurance
2. Show your Project Lead the original MOT and insurance certificates and ask them to counter-sign your Driving Form
3. Tell your insurer you will be offering occasional lifts to a refugee family as a scheme volunteer

Who Can Be Offered Lifts?

Any adult(s) in the family

Any adult(s) in the family with their child/children

Please note - Under 18's must be accompanied by an adult in the family

Who Can Give Lifts?

Any registered volunteer with an enhanced DBS

Any other registered volunteer, provided a volunteer with an enhanced DBS travels with them

What Else Should Drivers Do?

- Make sure you are fit and well enough to drive
- Keep your vehicle roadworthy
- Do NOT drive under the influence of alcohol or drugs
- Never use a mobile phone whilst driving
- Stay calm and relaxed whilst driving
- Tell your Project Lead straight away about a change of vehicle or insurance